

APPLICANT DATA COLLECTION SHEET

South Jersey District

South Jersey P&DC

___ New to Craft ___ New to Installation/Transfer ___ Open Season ___ Update

Last Name	First Name	MI
EIN		
e-mail address *		

* Make sure to include your entire email address (for example, joe@yahoo.com). All instructions to take the assessment will be sent to this email address. You may use a personal email or Postal email address. If you do not have an email address, you may use the email address of someone who agrees to receive the messages and give them to you. This person must agree to give you these messages in a timely fashion. All applicants must complete the entire assessment process within the time indicated on the email invitation; no exceptions will be made. Applicants who do not complete the entire assessment process within the allotted time will not receive further consideration for the position.

Mailing Address		
City	State	ZIP Code
Telephone No.		

The following MSS positions are authorized in this Bid Cluster/Facility.

Family	POSITION TITLE/LEVEL
	CHECK BOX
0	<input type="checkbox"/> Electronic Technician / PS-10 <input type="checkbox"/> Electronic Technician / PS-11
1	<input type="checkbox"/> Maintenance Mechanic, / PS-7
2	<input type="checkbox"/> Maintenance Mechanic, MPE / PS-9
3	<input type="checkbox"/> Area Maintenance Technician / PS-9 <input type="checkbox"/> Building Equipment Mechanic / PS-9
NON-MSS POSITIONS	
	<input type="checkbox"/> Maintenance Support Clerk / PS-7

Employee Signature Required

Date Signed

RETURN TO:
Maintenance MSS Coordinator _____

SEND ORIGINAL TO:
HR MSS Coordinator _____

Return by:

Privacy Act Statement: Your information will be used to set you up for Examination 955 and the Maintenance Selection System (MSS) Structured Interview. Collection is authorized by 39 USC 401, 410, 1001, 1005, and 1206. Providing the information is voluntary, but if not provided, your application cannot be processed. We may only disclose your information as follows: in relevant legal proceedings; to law enforcement when the U.S. Postal Service (USPS) or requesting agency becomes aware of a violation of law; to a congressional office at your request; to entities or individuals under contract with USPS (service providers); to entities authorized to perform audits; to labor organizations as required by law; to federal, state, local or foreign government agencies regarding personnel matters; to the Equal Employment Opportunity Commission; and to the Merit Systems Protection Board or Office of Special Counsel. For more information regarding our privacy policies, visit www.usps.com/privacypolicy.